



Volunteer Job Description

Position: Harvest Hut Attendant

Major Objectives

Harvest Hut Attendants will help local people access fresh produce, decrease food waste, and build a sense of community ensuring all donors and recipients are warmly welcomed with dignity and kindness.

Duties & Responsibilities

- Help coordinators with set-up (tables, chairs, tents, signs, etc.)
- Receive produce donations (weigh and record weight)
- Distribute produce donations (collecting and recording basic recipient information)
- Record comments and suggestions for improvement
- Distribute gardening and food preparation information as requested (or refer questions to coordinators)
- Help coordinators with clean-up

Qualifications & Requirements

- Able to work outdoors during summer months
- Basic English abilities
- Children under 16 years of age must be accompanied by an adult
- Neat printing and accurate recording skills
- Arrive 30 minutes before Harvest Hut starts and stay after it finishes to clean up (Harvest Hut hours are 5:00-8:00pm on Monday evenings from June-August; hours may change in September)
- Comfortable working with people from many different backgrounds

Lines of Communication

Volunteers will serve under the supervision of the two Harvest Hut coordinators working and volunteering for the Town of Oliver.

Orientation & Training

Harvest Hut Coordinator will meet with new volunteers for 30 minutes or training prior to their first volunteering session. Orientation sessions will be scheduled once each month as needed.

Time and Place of Work

Mondays 4:30-8:30pm (depending on time needed for cleanup)

Oliver Harvest Hut location (Below Street Level Parking Lot, Main Street, Oliver, BC)

Commitment Required

2-3 Monday evenings from June-September.

Benefits

Helping at the Harvest Hut is a great opportunity to serve the community and build relationships. Volunteers will have the opportunity to grow in interpersonal skills and learn more about growing and preparing local produce.

Volunteers are welcome to take home a bag of produce at the end of the night. If supply allows, more produce may be available for volunteers.

Record of volunteer hours will be kept and signed confirmation of your time can be provided if needed.

Special Considerations

This service is offered over the dinner hour. Volunteers are welcome to bring a packed meal and eat as time allows, but there will not be a formal “dinner break.” Water will be provided. We recommend being prepared to be outside in all weather conditions.

Contact

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