

DEMOLITION PERMIT APPLICATION



PLEASE NOTE THAT INCOMPLETE APPLICATIONS CANNOT BE ACCEPTED

BUILDING PERMIT NO.:

PROPERTY INFORMATION

SITE ADDRESS: _____ FOLIO: _____

SITE LEGALS LOT: _____ BLOCK: _____ PLAN: _____ PID: _____

PROPOSED WORK

SCOPE OF WORK:

APPLICANT INFORMATION AGENT | CONTRACTOR | PROPERTY OWNER

APPENDIX A - LETTER OF AUTHORIZATION & OWNER'S UNDERTAKING IS REQUIRED

NAME & BUSINESS NAME: _____

ADDRESS (Civic & Mailing): _____

CONTACT PHONE: _____ EMAIL: _____

PHONE: _____ EMAIL: _____

PRINT NAME:

DATE:

SIGNATURE:

PROPERTY OWNER INFORMATION

APPENDIX A - LETTER OF AUTHORIZATION & OWNER'S UNDERTAKING IS REQUIRED

PROPERTY OWNER NAME(S): _____

ADDRESS: _____

CONTACT PHONE: _____ EMAIL: _____

Additional Information: **Building Bylaw 1404** states that every owner must apply for and **obtain a permit**, prior to **constructing, repairing or altering** a building or structure, including a pool or retaining wall [...]; moving a building or structure into or within the Town; **demolishing** a building or structure; occupying a new building or structure; constructing a masonry fireplace or installing a wood-burning appliance or chimney, whether attached to, part of or detached from a building; **changing the use or occupancy** of a building

DO NOT START WORK UNTIL THE PERMIT HAS BEEN ISSUED

DEMOLITION PERMIT

APPLICATION



PLEASE COMPLETE THE CHECKLIST BELOW

APPLICATION REQUIREMENTS

<input type="checkbox"/>	Complete, Signed and Dated Application (Page 1 & 2)
<input type="checkbox"/>	Detailed Site Plan Outlining Structures To Be Demolished
<input type="checkbox"/>	Application Fee - \$150.00 (non-refundable)
<input type="checkbox"/>	Owner's Authorization and Undertaking
<input type="checkbox"/>	State of Title - (current within 30 days) must include all charges and covenants if applicable OR
<input type="checkbox"/>	Town pulls Title @ \$15.00 and if any charges/covenants/etc., charged at actual cost - added to BP fee

SUPPORTING DOCUMENTS

INCL	N/A	
<input type="checkbox"/>	<input type="checkbox"/>	Pre-Demolition Hazardous Materials Assessment
<input type="checkbox"/>	<input type="checkbox"/>	Hazardous Waste - Clearance Report
<input type="checkbox"/>	<input type="checkbox"/>	Approved RDOS Waste Disposal Application for Demolition Waste and Renovation Waste
<input type="checkbox"/>	<input type="checkbox"/>	Proof of Capped Services - Water and Sewer - Complete Water Application (\$150)
<input type="checkbox"/>	<input type="checkbox"/>	Proof of Town or Inter-Community Business Licence (contractor/sub-contractors/engineer/etc.)

CHECK INITIAL Site Disclosure Statement (BC's New Contaminated Site investigation requirements)

CHECK	INITIAL	
<input type="checkbox"/>		Attached (If Schedule 2 Uses have occurred on the property in the past)
<input type="checkbox"/>		Exempt (demolition, or other works where there is no soil disturbance, etc. See section 4.2(2))
<input type="checkbox"/>		Not Applicable (If Schedule 2 Uses have not occurred on the property in the past)

CO-ORDINATING PROFESSIONALS

General Contractor:	Phone:	Email:
Other:	Phone:	Email:

Town of Oliver BYLAW 1404



Appendix A – Letter of Authorization & Owner’s Undertaking

1. I confirm that I have applied for a building permit pursuant to “Building Bylaw 1404” (the “Bylaw”) and that I have carefully reviewed and fully understand all of the provisions of the Bylaw and in particular, understand, acknowledge and accept the provisions describing the purpose of the Bylaw, the conditions under which permits are issued, the disclaimer of warranty or representation and the limited extent of the scope of the Bylaw and inspections thereunder.
2. Without in any way limiting the foregoing, I acknowledge fully that it is my responsibility to ensure compliance with the Building Code and the Bylaw whether any work to be performed pursuant to the permit applied for is done by me, a contractor or a registered professional.
3. I am not in any way relying on the Town or its building officials, as defined under the Bylaw, to protect the owner or any other persons as set out in Part 5 of the Bylaw and I will not make any claim alleging any such responsibility or liability on the part of the Town or its building officials.
4. I hereby agree to indemnify and save harmless the Town and its employees from all claims, liability, judgments, costs and expenses of every kind which may result from negligence or from the failure to comply fully with all bylaws, statutes and regulations relating to any work or undertaking in respect of which this application is made.
5. I am authorized to give these representations, warranties, assurance and indemnities to the Town.
6. I agree to pay the cost of repairing any damage to public property arising from work associated with this permit.

Property Address For Permit	
Legal Description	

I am the owner, as defined in Building Bylaw 1404, of the above referenced property and hereby authorize the individual below to represent me in a Building Permit Application:	
Agent/Contact Name if Applicable	Telephone

Owner’s Name (please print)	
Address	
Telephone	Cell
Email	
Signature	Date