

ONLINE SERVICES REGISTRATION - PROPERTY TAX

Go to www.oliver.ca/onlineservices for more instructions to manage your account.

Call 250-485-6203 for any questions or help with registering your account.



1. Go to www.oliver.ca and click Online Services - either on the top right of screen or in the menu



2. Click on **Link and Register**

(top right of the Welcome page)

Home **Link and Register** Frequently Asked Questions

3. Click on **Show Me How**

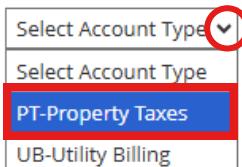
(You may need to scroll down the page to find the button below the login button)

Not Setup for Access on our Site?

Online account registration gives you the freedom to access all of your accounts through a single, safe, and secure access point.

Show Me How

4. Select PT - Property Taxes from the "Select Account Type" drop-down menu



Connect With Us - Link and Register

What type of Account are you trying to add?

5. Enter the last 8 digits of your roll number (after the 555) including the decimal.

Check the "Please Notify me by Email that my Utility Bill is Ready" box.

Select one of the two options:

a) View bill online

(must login to your account to view)

or

b) Attach a PDF copy to email

(no login required)

If your roll number does not start with 555, then your property taxes do not get billed by the Town of Oliver and you will not be able to link your account

Enter your Property Tax Roll # & Access PIN #

Jurisdiction:

555-TOWN OF OLIVER

★ Roll:

00000.000

★ Access Code / Pin:

.....

Please Notify me by Email that my Property Tax Notice is Ready:

I will View my Property Tax Notice Online:

Attach a PDF Copy of the Property Tax Notice to the Email:

Email Address:

youremail@emailaddress.com

Send Verification Email

See reverse for next steps



Go to www.oliver.ca/onlineservices for more instructions to manage your account.

Call 250-485-6203 for any questions or help with registering your account.

6. Click "Send Verification Email"

You will receive an email within one minute from e-services@oliver.ca (check your junk mail)

Enter the code and click Save

Send Verification Email

Verification Code i

Cancel **Save**

Example email: Verify your Online Account Inbox x

e-services@oliver.ca
to me ▾

You need to validate your online account within 15 minutes of this email. You may request a new link on your profile page by editing your utility account, confirming your account information and click on send verification code.

Verification Code: **xxxxxx**

7. Choose a User Name

Usernames and passwords are case sensitive. **DO NOT use spaces or special characters in your username.**

Click "Send Verification Email" and enter the code.

Choose a password that includes:

- 8 characters
- one special character (!?%\$.#&)
- one number
- one capital letter

User Name:	<input type="text"/>
Email Address:	<input type="text"/>
Verification Code:	<input type="text"/> ★
Password:	<input type="password"/>
Confirm Password:	<input type="password"/>

Send Verification Email

Back **Save**

Examples of accepted **user names**:

kimberly1
maggiem

Examples of accepted **passwords**:

Spring1234!
sprinG4321?

Click Save

8. Once registered, you will see your property tax account displayed in your account management screen

Go to www.oliver.ca/onlineservices for more instructions to manage your account.

Call 250-485-6203 for any questions or help with registering your account.

Accounts				
Action		Module	Account Code	Name
Edit		PT-Property Taxes	555-99999.999	OLIVER TOWN
Edit		UB-Utility Billing	999-9999999-999	CODE DUMMY

Print

