



2026 Market Vendor Application Form

Event Overview

Oliver's annual Sunshine Festival (Prev. The Roots and Fruits expo) is a free-entry, fun-for-all-ages celebration; designed to bring local residents and surrounding communities together to build community with a focus on the land and what it provides, the people, the history, and our arts community.

Sunday June 14th, 2026 – Event Schedule

8am – Vendor gates open

10:30am – set up must be complete and non-service vehicles removed from the park

11am – Public gates open (Food and market vendors must be open and ready)

6pm – Market closes

9pm – Public gates close

11pm – Clean up/teardown complete and must vacate the park

Registration Requirements

***Must be submitted no later than Friday June 12th, 2026. All applications are subject to review and approval. Invoices with fees will be sent out once acceptance is confirmed.**

- Completed Application Form
- Payment of Vendor Fee
- Liability Insurance Certificate with **Town of Oliver listed** as additional insured with minimum \$2million liability.

BUSINESS NAME: _____

CONTACT NAME: _____ PHONE: _____

EMAIL: _____

MAILING ADDRESS: _____

CITY: _____ POSTAL CODE: _____

WILL ITEMS BE SOLD AT YOUR BOOTH? ☐ YES

☐ NO

BUSINESS DESCRIPTION/ RETAIL ITEMS: _____

SPECIAL REQUESTS/REQUIREMENTS: _____

PLEASE CHOOSE ONE OF THE FOLLOWING OPTIONS:

☐ Only remain in the park during market hours (11am to 6pm) **This option will require your items to be removed by hand from the park (wagons permitted, no vehicles will be allowed in the park for help with take down*)

☐ Remain in the park from vendor gates open to vendor gates closed (8am to 11pm)

Item Description	Fee	Quantity	Total
Merchant/Artisan Booth	\$30 +GST		
Service Club / Non-Profit Info Booth *Fee applicable if items are being sold*	FREE		
Table Rental	\$10 + GST/PST, per table		
Total Invoice Due:			

Invoices will be emailed out 1 month prior to the festival. Please do not mail cash. **EFT's and E-transfers are not available at this time.** Once you have received your invoice, payment options are as follows:

1. Amilia Smart Rec – www.amilia.com – create (or use login from previous years) your login using the email address on this form and the invoice will be available 1 month prior to the festival. Credit cards only when paying online.
2. Recreation Office - 6359 Park Dr Oliver BC. Monday to Friday, 8:30AM – 4:30PM 250-498-4985 ext 603 or 605. In person: cash, cheque, debit, credit card. Cheques should be made out to “Town of Oliver”. Over the phone: Credit card only.

If you require further information, please contact:

Megan Martin,
Recreation Facilities Clerk
250-498-4985 ext 603
mmartin@oliver.ca

2026 Market Vendor Information and Guidelines

In consideration of being granted space as a merchandise/artisan vendor by the Oliver Sunshine Festival, the vendor agrees to the following terms, conditions, and considerations.

- The Oliver Sunshine Festival will be held at Oliver Community Park at 6359 Park Drive, behind the Oliver Community Hall.
- On Sunday the vendor gates open at 8:00AM, set up must be completed by 10:30AM and all non-service vehicles must be removed from site. Site will open to public at 11:00AM.
- The Oliver Sunshine Festival event hours for the public are Sunday 11:00AM – 9:00PM. Vendors are required to stay in park for the duration of the market (11:00AM – 6:00PM) unless otherwise requested and authorized by the Director of Recreation. Tear down **must** be completed by 11:00PM Sunday night. Nothing is to remain in park.
- Vendors will have the ability to drive into the park for set up in the morning, however, depending on location of market; vendors will need to carry out items for take down.
- Vendors **must provide their own power (generator) and water source**. There is limited access to power available, and priority goes to food vendors. Some exceptions may apply. Vendors whose power needs are accepted are responsible for ensuring that all their equipment, power cords, and plug-ins meet BC safety Authority Electrical Standards.
- Vendors must provide their own tents or shade apparatus's. The Town of Oliver only provides the 10 ft by 10 ft square of grass where you will be stationed for the festival.
- Vendor shall be responsible for any damage to Town of Oliver property.
- Festival site is **non-smoking**, except in designated areas. No pets are allowed at the venue.
- Town of Oliver, contractors, employees, and volunteers shall not be held responsible in any way for any physical or personal damage, loss of goods or property, or liability associated with this event.
- The Vendor expressly agrees to adhere to all Municipal, Provincial, and Federal statutes, bylaws, and regulations in obtaining proper permits and licenses to operate their business.

- The Vendor is not permitted to sell or serve any alcoholic beverages unless written permission from the festival directors is obtained.
- Vendors who are in violation of the guidelines, are abusive to staff, volunteers or guests; or who display disorderly conduct may be forced to close and be removed from the festival until they are able to return for tear down.

I _____ have read, and agree to comply with the rules and regulations prescribed by Town of Oliver – Recreation and agree to save and hold the Town of Oliver and its' Directors free from any action resulting from any loss or damage to person/s or property whatsoever arising out of participation in the Oliver Sunshine Festival and its celebrations.

Signature: _____ Date: _____