



## **2026 Food Vendor Application Form**

### **Event Overview**

Oliver's annual Sunshine Festival (Prev. The Roots and Fruits expo) is a free, fun-for-all-ages celebration; designed to bring local residents and surrounding communities together to build community with a focus on the land and what it provides, the people, the history, and our arts community.

### **Sunday June 14<sup>th</sup>, 2026 – Event Schedule**

8am – Vendor gates open

10:30am – set up must be complete and non-service vehicles removed from the park

11am – Public gates open

9pm – Public gates close

11pm – Clean up/teardown complete and must vacate the park

### **Registration Requirements**

**\*Must be submitted no later than Friday June 5<sup>th</sup>, 2026 - This event has limited space for Food Trucks. A completed application does not guarantee acceptance into the festival. All applications are subject to review and approval. Fees will be processed once acceptance is confirmed. Please ensure you provide the following documentation:**

- Completed Application Form
- Payment of Vendor Fee
- Liability Insurance Certificate with **Town of Oliver** listed as additional insured with minimum \$2million liability. (\*This can be sent to us after notice of acceptance is provided to you, the vendor\*)
- Interior Health Permit to Operate
- Current Food Safe Certification
- Technical Safety BC Electrical and Gas Approval labels (pictures)

BUSINESS NAME: \_\_\_\_\_

CONTACT NAME: \_\_\_\_\_ PHONE: \_\_\_\_\_

EMAIL: \_\_\_\_\_

MAILING ADDRESS: \_\_\_\_\_

CITY: \_\_\_\_\_ POSTAL CODE: \_\_\_\_\_

TRUCK/TRAILER DIMENSIONS: \_\_\_\_\_ LENGTH \_\_\_\_\_ WIDTH (INCLUDE AWNING)

FOOD TRUCK DESCRIPTION/ TYPE OF FOOD: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

SPECIAL REQUESTS: \_\_\_\_\_  
\_\_\_\_\_

Are you willing to accept Volunteer Meal Vouchers?  YES  NO

\*The Town of Oliver will pay vendors a flat rate of \$15 for each voucher collected.

Volunteers/performers do not pay any money over the voucher, nor get change back for a used voucher. We ask that participating food vendors offer our volunteers at least one full meal item from their menu for the \$15 food voucher price. Vouchers will be reconciled when damage deposits are returned, in the form of a cheque from Town of Oliver, which will be mailed or can be picked up at the Recreation Admin Office up to 30 days after the festival (\*notice will be provided\*).

| Item  | Fee                         | Quantity | Total |
|---|-----------------------------|----------|-------|
| Standard Food vendor fee (for the one festival day, June 14 <sup>th</sup> , 2026, there is no power included in this fee) | \$100+gst                   |          |       |
| Damage Deposit (required for all vendors)   | \$25                        |          |       |
| 30amp – 220 volts (maximum load)  | \$30 +gst/pst               |          |       |
| Table Rental  | \$10 +gst/pst,<br>per table |          |       |
| Total   |                             |          |       |

Invoices will be emailed out 1 month prior to the festival. Please do not mail cash. **EFT's and E-transfers are not available at this time.** Once you've received confirmation of acceptance and the invoice, payment options are as follows:

1. Amilia Smart Rec – [www.amilia.com](http://www.amilia.com) – create your login (or use your login from previous years) using the email address on this form and the invoice will be available 1 month prior to the festival on your billing page.

Credit card only

2. Recreation Office - 6359 Park Dr Oliver BC

Monday to Friday, 8:30AM – 4:30PM

250-498-4985 ext 603 or 605

In person: cash, debit, cheques (made out to “Town of Oliver”), and credit card

Over the phone: credit card only

If you require further information, please contact:

Megan Martin  
Recreation Facilities Clerk  
250-498-4985 ext 603  
[mmartin@oliver.ca](mailto:mmartin@oliver.ca)

## **2026 FOOD VENDOR Information and Guidelines**

In consideration of being granted space as a food vendor by the Oliver Sunshine Festival, the vendor agrees to the following terms, conditions, and considerations:

- **POWER SUPPLY/ACCESS:** Vendors must disclose their maximum power requirements necessary to run from the start of the event to finish on this application. We cannot provide 50amp service to vendors. Approval and placement will depend on the vendor's power requirements. Vendors who booked a power site are responsible for ensuring that all their equipment, power cords, and plug-ins meet BC safety Authority Electrical Standards. All vendors will be inspected by the festival electrician prior to opening for service and operation will not be permitted if vendor is in violation or is using damaged electrical cords.
- Vendors must provide their own water source for service and dispose of greywater at an approved Sani-dump.
- Town of Oliver makes efforts to be environmentally conscious and minimize the carbon footprint of our events. **No Styrofoam** containers may be used, please choose the most environmentally friendly containers and flatware possible. Please provide a garbage can at your station. Closed bags can be added to site dumpsters.
- Vendors are responsible for any damage to their site. Vendors should take measures upon leaving to ensure that their location does not have any grey water, grease, debris, or garbage. We will keep your \$25 damage deposit if we determine your site needs extra attention after the festival.
- The festival site is **non-smoking**, except in designated areas and **no pets** are allowed at the venue.
- Vendors must be open for food service from when the gates open to when they close to the public. No exceptions.
- The Vendor expressly agrees to adhere to all Municipal, Provincial, and Federal statutes, bylaws, and regulations in obtaining proper permits and licenses to operate their business.
- The Vendor is not permitted to sell or serve any alcoholic beverages and to ensure that their employees and representatives are not under the influence of drugs or alcohol while serving the public.

- Vendors who are in violation of the guidelines or are abusive to staff, volunteers or guests; or who display disorderly conduct may be forced to close and be removed from the festival until they are able to return for teardown.

I \_\_\_\_\_ have read and agree to comply with the rules and regulations prescribed by this application and agree to save and hold the Town of Oliver and its' Directors free from any action resulting from any loss or damage to person/s or property whatsoever arising out of participation in the Sunshine Festival events.

Signature:\_\_\_\_\_ Date:\_\_\_\_\_