



## APPLICATION for MOBILE FOOD VENDING PERMIT

Please read and understand all terms and conditions stated herein as they form an integral part of the Mobile Food Vending Agreement and continued tenure is dependent on adherence to these requirements.

### 1. Application Information

The Undersigned hereby applies to operate mobile vending:

Name: \_\_\_\_\_

Business Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ Postal Code: \_\_\_\_\_

Phone No: \_\_\_\_\_ Cell No: \_\_\_\_\_

Email: \_\_\_\_\_

**\* If requested, your contact information will be provided.** \_\_\_\_\_ (please initial)

### 2. Indicate what food items will be offered for sale:

Description

_____	_____
_____	_____
_____	_____
_____	_____

I am a returning vendor



The Town of Oliver reserves the right to delete or alter the products and services that can be vended from various sites prior to awarding the Agreement.

Vendors can be disqualified, or their permit terminated at the sole discretion of the Town for:

- failure to complying with any of the requirements, terms and conditions as set out in the Mobile Food Vending Application and Agreement.
- having a proposed vendor site or products which is perceived to present a safety hazard or risk.
- sale of items that are not noted above or approved in writing by the Town of Oliver.
- unprofessional or inappropriate vendor conduct including, but not limited to, illegal activities, consumption of alcohol or drugs, use of profane language, actively soliciting or harassing pedestrians walking by, or smoking within the vendor area.
- failure to adhere to permitted vending locations.

Any illegal activities at the site will result in immediate termination of your mobile vending permit and will be dealt with by the RCMP.

Please provide a photograph and description of your mobile food truck /equipment/display and any commentary that you believed would be beneficial to the selection process which could include such items as equipment, menu, personal profile, staff qualification and experience, community involvement, financial capability, and business history.

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**3. Applicants must submit** the following.

- Completed application for Mobile Food Vending
- Signed Oliver and District Recreation Mobile Food Vending Terms and Conditions for Vendors

Incomplete applications will not be considered. Any late applications received will not be considered until those received by the due date have been considered and/or awarded.

Submit completed applications to:

**Megan Martin**  
**Oliver & District Recreation**  
**Box 627 6359 Park Drive**  
**Oliver BC V0H 1T0**

**(250)-498-4985 Ext 603**  
[\*\*mmartin@oliver.ca\*\*](mailto:mmartin@oliver.ca)



#### 4. Fees

The Mobile Food Vending permit rate is **\$530.60 plus taxes** per month of operation (April-October), due on or before the 1<sup>st</sup> day of the month of vending operation. The daily rate is **\$31.83 plus taxes** for less than 17 days in a month. If any staff labour or contracted services are required for the set up of the truck at the site, these will be at the expense of the Vendor and added to the permit/invoice for payment at a rate of **\$50 per hour plus taxes** per staff member needed.

#### 5. Refund Policy

Refund of the Mobile Food Vending Permit Fee:

- 75% refund up to 15 days before first day of permitted vending;
- 50% refund 14-1 day(s) before first day of permitted vending;
- 0% refund on or after first day of permitted vending.

#### 6. Awarding of Mobile Food Vending Permits

Mobile Food Vending Licenses will be awarded based on, but not limited to:

- Returning vendors in good standing;
- Town residents.
- Consideration of previous vending agreements with the Town of Oliver;
- Consideration of proximity to direct competition operating from a building and impact on neighborhood;
- Visual appearance of the vending truck.

All those applying will be notified by email as to the outcome of the selection process within 7 days. Notification shall mean that the Town has attempted contacting the notification contact email provided in this application.

Once the successful applicant has been notified, the applicant must submit all items listed below including first month's payment to the Recreation Administration Office at 6359 Park Drive before operation can commence. If inspections have not been completed in this time frame, please provide email copies of appointment requests and inquiries. No permits shall be issued until all required items have been received and processed. The application may be void and the vending permit awarded to another applicant if the required documentation and payment is not received.

**Required items: (Please note that these requirements are required ANNUALLY)**

- **Liability insurance** binder and attached confirmation from the Insurer naming the Town of Oliver as an additional insured for the amount of not less than **two million (\$2,000,000.00) dollars** is required. **Insurance must be in place prior to issue of Permit. There will be no exception to the insurance requirements.**



- Current Town of Oliver **Business License**
- Completed **Mobile Food Vending Agreement**
- **Interior Health Mobile Inspection Report/Permit to Operate**
- **Food Safe Certification**
- Mobile vending equipment must bear the appropriate approval labels for Gas and Electrical equipment as required by **Technical Safety BC**, this includes custom built and home built units (please contact TSBC at 1866-566-7233 if you require further clarification)
- Clear front and side photographs of vehicle identification number (VIN).

Notwithstanding anything contained elsewhere herein, it is understood and agreed that the Town shall not be liable for any loss or damage to Vendor's equipment, including loss or use thereof. It is recommended that the Vendor obtain insurance over their equipment and business loss of use insurance.

#### **7. Authorization of Application**

I hereby certify that the above information is correct and agree to comply with all pertinent Bylaws of the Town of Oliver whether the detailed information is contained herein or not. I have read and agree to comply with the above, and the attached and signed Oliver Parks and Recreation Mobile Food Vending Terms and Conditions.

The undersigned hereby applies to operate **mobile vending** in a park area operated by The Town of Oliver

Applicants Name(s): \_\_\_\_\_ Date: \_\_\_\_\_  
(Please Print)

Applicants Signature(s): \_\_\_\_\_

Total number of Permits/locations requested: \_\_\_\_\_

I have read, understand, and abide by the terms and conditions of this agreement (please check box)

As its sole discretion the Town of Oliver reserves the right to terminate any site prior to placement.

For more information contact Megan Martin **(250)-498-4985 ext 603** [mmartin@oliver.ca](mailto:mmartin@oliver.ca)